

## April 23, 2019 (MS & HS Counselors)

**Time:**  
Registration: 7:30 AM  
Program:  
8:00 AM—3:00 PM

**Location:**  
ESC of Northeast Ohio  
Essex Place  
6393 Oak Tree Blvd South  
Independence, OH 44131

**Cost:**  
**All Day Session:** \$175.00  
(lunch will be on your own)  
**Half Day Session (am or pm):** \$125.00  
(lunch will be on your own)

**Questions?** Please  
contact Tracy Spies at  
216-901-4229 or  
tracy.spies@escneo.org

**Registration Deadline:**  
March 4, 2019

Agenda Item	Time
<b>Hobsons Summer Institute and Kaplan Partnership</b>	8:00-8:30am
<b>AchieveWorks</b> <ul style="list-style-type: none"> <li>Dive into assessments, the research behind them and the possible results</li> <li>Discuss best practices for administering</li> </ul>	8:30am-10:00am
<b>Data Rollover and End of the Year Reports</b> <ul style="list-style-type: none"> <li>Prep your data to rollover successfully</li> <li>Build your end of the year reports and verify you know how to collect all the data you need</li> </ul>	10:00am-11:30am
<i>Lunch</i>	11:30-12:30pm
<b>Alumni Tracker and Naviance Insights (HS Only)</b> <ul style="list-style-type: none"> <li>Send alumni data</li> <li>Discuss senior and alumni dashlets and determine what additional data is needed</li> </ul>	12:30pm-1:30pm
<b>eDocs Final Transcripts and Senior Exit Survey (HS Only)</b> <ul style="list-style-type: none"> <li>Verify final transcript process</li> <li>Discuss planning for upcoming seniors</li> <li>Review built in and custom senior survey options</li> <li>Verify all HS have their senior survey built</li> </ul>	1:30pm-3:00pm

### REGISTRATION INFORMATION

Name: \_\_\_\_\_

District: \_\_\_\_\_

Work Number : \_\_\_\_\_ Cell Number: \_\_\_\_\_

Email: \_\_\_\_\_

PO or Check Number: \_\_\_\_\_ Half Day or Full Day \_\_\_\_\_