MINUTES OF REGULAR MEETING – Thursday, May 28, 2020

The Pledge of Allegiance was recited and the meeting was called to order at 8:33 a.m. via ZOOM.

Roll Call -

Present – Christine Krol, Frank Mahnic, Anthony Miceli, Carol Fortlage

Absent – Anton Hocevar

Administration Present - Bob Mengerink, Bruce Basalla, Steve Rogaski, Jennifer Dodd

Public Participation - There was none.

Resolution #2020-05-01 - Approve the Agenda

Motion: Anthony Miceli; seconded by Carol Fortlage

Ayes: Anthony Miceli, Carol Fortlage, Frank Mahnic, Christine Krol

Motion carried unanimously

Public Hearing: Regarding Future Re-employment of a Retiring Certified Employee

Resolution #2020-05-02 - Motion to close Public Hearing

Motion: Frank Mahnic; seconded by Carol Fortlage

Ayes: Frank Mahnic, Carol Fortlage, Anthony Miceli, Christine Krol

Motion carried unanimously

Resolution #2020-05-03 - April 2020 Check Register

Be It Resolved that the Governing Board of the Educational Service Center Northeast Ohio hereby accepts the Check Register for the month of April 1, 2020 to April 30, 2020.

Motion: Anthony Miceli; seconded by Carol Fortlage

Ayes: Anthony Miceli, Carol Fortlage, Christine Krol

Nays: Frank Mahnic

Motion carried 3-1

Resolution #2020-05-04 – Accept the April 2020 Financial Statements

Be It Resolved that the Governing Board of the Educational Service Center of Northeast Ohio hereby accepts the Treasurer’s Financial Statements as of April 30, 2020 that includes the following

Motion: Frank Mahnic; seconded by Anthony Miceli

Ayes: Frank Mahnic, Anthony Miceli, Carol Fortlage, Anton Hocevar, Christine Krol

Motion carried unanimously

The Treasurer updated the Governing Board on the subject matter discussed at the most recent First Ring Treasurer’s meeting. Highlights of the meeting were: 1) how effects of the Coronavirus on revenues and expenditures have preparing five-year forecast updates for the remainder of FY2019-2020 and for FY2020-2021 and beyond very difficult for the client districts of the ESC. The Treasurer also spoke on the potential effects of unemployment on the ESC’s budget the longer schools are closed. He also spoke on the impact of any upcoming Board action on personnel or contracts to the general operating fund.

Resolution #2020-05-05 - Approve the Non-renewal of Classified Contracts

Be It Resolved that the Governing Board of the Educational Service Center of Northeast Ohio declares its intention not to renew the limited contracts of the following classified employees for the 2020-2021 school year. The Treasurer is directed to give notice of this action not later than May 31, 2020.

- Samara McClain: Educational Aide: Richmond Heights Local Schools

Motion: Frank Mahnic; seconded by Carol Fortlage

Ayes: Frank Mahnic, Carol Fortlage, Anthony Miceli, Christine Krol

Motion carried unanimously

Resolution #2020-05-06 - Approve Reduction in Force (RIF) for Certified Employees

Be It Resolved that the Governing Board of the Educational Service Center of Northeast Ohio shall reduce in force within the ranks of teaching (certified) staff, through suspension of the employment contract effective August 31, 2020 for financial conditions pursuant to Section 3319.17 of the Ohio Revised Code as determined by the Superintendent. The Treasurer is directed to give written notice of this action no later than May 31, 2020.

- Beth Hagar: Gifted Intervention Specialist: Richmond Heights Local Schools
- Sarah Bozich: Gifted Intervention Specialist: Richmond Heights Local Schools
- Jennifer Rose: Job Trainer Coordinator: Mayfield City Schools
- Dan Hannan: Job Trainer Coordinator: Mayfield City Schools

Motion: Anthony Miceli; seconded by Frank Mahnic

Ayes: Anthony Miceli, Frank Mahnic, Carol Fortlage, Christine Krol

Motion carried unanimously

Resolution #2020-05-07 - Approve Reduction in Force (RIF) for Classified Employee
Be It Resolved that the Governing Board of the Educational Service Center of Northeast Ohio shall reduce in force within the ranks of non-teaching (classified) staff, through the suspension of their employment contracts effective August 31, 2020 for financial conditions pursuant to Section 3319.172 of the Ohio Revised Code as determined by the Superintendent. The Treasurer is directed to give written notice of this action no later than May 31, 2020.

- Michael Bowser: Aeronautics Program Consultant: Polaris Career Center
- Nicholas Crevda: Educational Aide: Kent City Schools
- Amy Popik: Communication Coordinator: Parma City Schools
- Dan Rajkovich: Producer PACTS: Parma City Schools
- Gary Schuler: Multi Media Coordinator: Parma City Schools

Motion: Frank Mahnic; seconded by Anthony Miceli

Ayes: Frank Mahnic, Anthony Miceli, Carol Fortlage, Christine Krol

Motion carried unanimously

Resolution #2020-05-08 - Approve Reduction in Force (RIF) for Administrative Employee

Be It Resolved that the Governing Board of the Educational Service Center of Northeast Ohio shall reduce in force within the ranks of Administrative staff, through the suspension of the employment contract effective June 30, 2020 for financial conditions pursuant to Section 3319.171 of the Ohio Revised Code as determined by the Superintendent. The Treasurer is directed to give written notice of this action no later than May 31, 2020.

- Jennifer Willis: Resident Educator Coordinator: Positive Education Program

Motion: Carol Fortlage; seconded by Frank Mahnic

Ayes: Carol Fortlage, Frank Mahnic, Anthony Miceli, Christine Krol

Motion carried unanimously
Resolution #2020-05-09 - Approve Medical Rates for Medical, Dental, Vision and Life Insurance Coverage for 2020-2021

Be It Resolved that the Governing Board of the Educational Service Center of Northeast Ohio approve the following rates for medical coverage with Cigna PPO and Cigna HSA and MetroHealth HMO, MetLife Dental and Life Insurance and Anthem Vision Coverage for eligible employees for the 2020-2021 school year.

### Medical Coverage:

<table>
<thead>
<tr>
<th>Coverage</th>
<th>FY2019-2020</th>
<th>FY2020-2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cigna PPO - Employee Monthly</td>
<td>$767.39</td>
<td>$870.22</td>
</tr>
<tr>
<td>Cigna PPO - Employee+Spouse Monthly</td>
<td>1,534.78</td>
<td>1,740.44</td>
</tr>
<tr>
<td>Cigna PPO - Employee +Child(ren) Monthly</td>
<td>1,458.05</td>
<td>1,653.43</td>
</tr>
<tr>
<td>Cigna PPO - Family Monthly</td>
<td>2,271.48</td>
<td>2,575.86</td>
</tr>
<tr>
<td>Cigna HSA $2,000 Deductible - Employee Monthly</td>
<td>$647.49</td>
<td>$734.25</td>
</tr>
<tr>
<td>Cigna HSA $2,000 Deductible - Employee+Spouse Monthly</td>
<td>1,294.96</td>
<td>1,468.48</td>
</tr>
<tr>
<td>Cigna HSA $2,000 Deductible - Employee +Child(ren) Monthly</td>
<td>1,230.21</td>
<td>1,395.06</td>
</tr>
<tr>
<td>Cigna HSA $2,000 Deductible - Family Monthly</td>
<td>1,916.54</td>
<td>2,173.36</td>
</tr>
<tr>
<td>Cigna HSA $6,350 Deductible - Employee Monthly</td>
<td>$618.25</td>
<td>$642.47</td>
</tr>
<tr>
<td>Cigna HSA – Employee + Spouse Month</td>
<td>1,236.51</td>
<td>1,284.94</td>
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<tr>
<td>Cigna HSA $12,700 Deductible - Employee +Child(ren) Monthly</td>
<td>1,174.68</td>
<td>1,220.68</td>
</tr>
<tr>
<td>Cigna HSA-Family Monthly</td>
<td>1,830.03</td>
<td>1,901.71</td>
</tr>
<tr>
<td>Metro/Skyway - Employee Monthly</td>
<td>Metro-Skyway</td>
<td></td>
</tr>
<tr>
<td>Metro/Skyway - Employee + Spouse Monthly</td>
<td>$562.06</td>
<td>$637.38</td>
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<tr>
<td>Metro/Skyway - Employee+Child(ren) Monthly</td>
<td>1,011.70</td>
<td>1,147.27</td>
</tr>
<tr>
<td>Metro/Skyway - Family Monthly</td>
<td>1,686.16</td>
<td>1,912.11</td>
</tr>
</tbody>
</table>

### Dental Coverage:

<table>
<thead>
<tr>
<th>Coverage</th>
<th>FY2019-2020</th>
<th>FY2020-2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>MetLife - Employee Monthly</td>
<td>$34.00</td>
<td>$34.00</td>
</tr>
<tr>
<td>MetLife - Employee+Spouse Monthly</td>
<td>64.98</td>
<td>64.98</td>
</tr>
<tr>
<td>MetLife - Employee +Child(ren) Monthly</td>
<td>74.76</td>
<td>74.76</td>
</tr>
<tr>
<td>MetLife - Family Monthly</td>
<td>108.58</td>
<td>108.58</td>
</tr>
</tbody>
</table>

### Vision Coverage:

<table>
<thead>
<tr>
<th>Coverage</th>
<th>FY2019-2020</th>
<th>FY2020-2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anthem Blue View Vision - Employee Monthly</td>
<td>$6.36</td>
<td>$6.61</td>
</tr>
<tr>
<td>Anthem Blue View Vision - Employee+Spouse Monthly</td>
<td>11.12</td>
<td>11.56</td>
</tr>
<tr>
<td>Anthem Blue View Vision - Employee+Child(ren) Monthly</td>
<td>12.08</td>
<td>12.56</td>
</tr>
<tr>
<td>Anthem Blue View Vision - Family Monthly</td>
<td>18.43</td>
<td>19.10</td>
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</table>

### Metlife Life Insurance:

<table>
<thead>
<tr>
<th>Coverage</th>
<th>FY2019-2020</th>
<th>FY2020-2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic Life/per $1,000</td>
<td>$0.090</td>
<td>$0.09</td>
</tr>
<tr>
<td>AD&amp;D/per $1,000</td>
<td>$0.015</td>
<td>$0.015</td>
</tr>
</tbody>
</table>
Motion:  Anthony Miceli; seconded by Frank Mahnic

Ayes:  Anthony Miceli, Frank Mahnic, Carol Fortlage, Christine Krol

*Motion carried unanimously*

**Resolution #2020-05-10 - Approve Contract with Inspire Workplace Interiors**

*Be It Resolved* that the Governing Board of the Educational Service Center of Northeast Ohio authorizes the Superintendent to enter into a contract with Inspire Workplace Interiors, in an amount not to exceed $55,000, for glass workstation shields to improve safety in response to the Coronavirus 2019 pandemic.

Motion:  Frank Mahnic; seconded by Anthony Miceli

Ayes:  Frank Mahnic, Anthony Miceli, Carol Fortlage, Christine Krol

*Motion carried unanimously*

**Resolution #2020-05-11- Approve Contract with MediaObsessions**

*Be It Resolved* that the Governing Board of the Educational Service Center of Northeast Ohio authorizes the Superintendent to enter into a contract with Media Obsessions, in an amount not to exceed $57,890, to install virtual conferencing cameras in the six first floor conference rooms to increase capacity for providing professional development virtually in response to the Coronavirus 2019 pandemic.

Motion:  Frank Mahnic; seconded by Carol Fortlage

Ayes:  Frank Mahnic, Carol Fortlage, Anthony Miceli, Christine Krol

*Motion carried unanimously*

The Superintendent updated the Governing Board on the following matters.  As of May 28th the State budget refers to no direct cuts in ESC funding. At this time, we are not anticipating cuts to the state ESC budget line for FY2020-21. School district funding was cut for FY20, which has created a significant negative impact for districts at the end of the fiscal year. Twelve of our client districts will be able to make up this reduction from the CARES ACT dollars being allocated to districts by the State. We anticipate additional cuts to school district foundation payments for FY21. We are beginning to see an increase in inquiries into the Ohio Online Program due to the need by educators to have virtual content for their classes, as well as the amount of parents that will want students to continue learning outside the school building environment.  The Superintendent also mentioned the Humanitarian Awards for Cuyahoga Hts., Independence and Richmond Hts. Local Schools.  He also stated that the ESCNEO salary recommendations are postponed.

**Resolution #2020-05-12 - Approve Consent Agenda items (A through J)**

*Be It Resolved* that the Governing Board of the Educational Service Center of Northeast Ohio approves the Consent Agenda (A thru J) excluding K.

a.  Minutes of April 23, 2020 Regular Meeting
b.  2020- 2021 Service Contract of Non-Public Entity
c. 2020-2021 Inter-district Service Area Contract
d. Achievement Centers for Children 2020-2021 Program Agreement
e. Positive Education Program 2020-2021 Program Agreement
f. List of Personnel Changes
g. List of New Teacher Substitutes – North Coast Shared Service Alliance
h. List of Teacher Substitute Renewals-North Coast Shared Service Alliance
i. 2020-2021 Salaries for PEP Staff
j. EASE at Work Employee Assistance Program 2020-2021 Program
k. Willis Towers Watson 2020-2021 Contract

Motion: Anthony Miceli; seconded by Carol Fortlage

Ayes: Anthony Miceli, Carol Fortlage, Frank Mahnie, Christine Krol

Motion carried unanimously

Resolution #2020-05-12.1 - Approve Consent Agenda item K

Be It Resolved that the Governing Board of the Educational Service Center of Northeast Ohio approves the Consent Agenda item K.

Motion: Frank Mahnic; seconded by Anthony Miceli

Ayes: Frank Mahnic, Anthony Miceli, Carol Fortlage, Christine Krol

Motion carried unanimously

Resolution #2020 -05-13 Executive Session

Be It Resolved that the Governing Board of the Educational Service Center of Northeast Ohio enters into Executive Session for the purpose of discussing: 1) employment and 2) compensation of employees of the board per ORC 121.22(G).

Time Enter: 10:04a.m.

Motion: Carol Fortlage; seconded by Frank Mahnic

Ayes: Carol Fortlage, Frank Mahnic, Anthony Miceli, Christine Krol

Motion carried unanimously

Meeting Reconvened 10:25 a.m. No action taken.

Board Member Reports

Mrs. Fortlage reported to the Governing Board on the most recent Tech Committee meeting where the group discussed the amount of Zoom meeting support that has been given. Russ Bennett reported to the group on new offerings for full and distance learning for young children provided by Stephanie DeMichele. John Mitchell shared that the state was working on gathering information regarding internet access by family.
Dr. Krol reminded the administration that the Governing Board wants to see the committee meeting minutes for all committees. Also, she mentioned that Independence schools was renting a large screen to be installed in the fieldhouse parking lot for award ceremonies for students. Grade levels were all scheduled independently of one another.

Mr. Miceli stated the Richmond Hts Schools recently held a parade for graduating students.

Mr. Mahnic shared the process that the insurance committee went through to make the recommendation to the Governing Board on the insurance renewal. He also stated that the reserves were depleted by approximately $600,000 this fiscal year through April 30, 2020.

**Future Agenda Items**
- Salaries
- Review of Sub Teacher program FY2019-2020
- Willis Towers Watson Commission

**Resolution #2020-05-14 - Adjournment at 10:39 a.m.**

Motion: Anthony Miceli seconded by Frank Mahnic

Ayes: Anthony Miceli, Frank Mahnic, Carol Fortlage, Christine Krol

*Motion carried unanimously*

**ADDITIONAL DATES TO REMEMBER**
Next Board meeting – June 25, 2020 @ 8:30 a.m. - ZOOM Meeting

Minutes submitted by Bruce Basalla

Minutes approved 06/25/2020

President

Treasurer