



TIMESHEET DATES 2024-2025

<u>If your approved timesheet is received by the ESC by this date:</u>	<u>And will be paid on this date:</u>
July 3, 2024	July 15, 2024
July 22, 2024	July 31, 2024
Aug. 6, 2024	Aug. 15, 2024
Aug. 21, 2024	Aug. 30, 2024
Sept. 4, 2024	Sept. 13, 2024
Sept. 19, 2024	Sept. 30, 2024
Oct. 4, 2024	Oct. 15, 2024
Oct. 22, 2024	Oct. 31, 2024
Nov. 6, 2024	Nov. 15, 2024
Nov. 19, 2024	Nov. 29, 2024
Dec. 4, 2024	Dec. 13, 2024
Dec. 18, 2024	Dec. 30, 2024
Jan. 6, 2025	Jan. 15, 2025
Jan. 22, 2025	Jan. 31, 2025
Feb. 5, 2025	Feb. 14, 2025
Feb. 19, 2025	Feb. 28, 2025
Mar. 5, 2025	Mar. 14, 2025
Mar. 20, 2025	Mar. 31, 2025
Apr. 4, 2025	Apr. 15, 2025
Apr. 21, 2025	Apr. 30, 2025
May 6, 2025	May 15, 2025
May 21, 2025	May 30, 2025
June 4, 2025	June 13, 2025
June 20, 2025	June 30, 2025

- Timesheets must be received no later than 4:30 on the specified due date.
- All timesheets **MUST BE APPROVED** by supervisor to be paid. **NO EXCEPTIONS!**
- Timesheets must be emailed to: payroll@escneo.org