Multi-tiered Attendance Support System: example

### Family & Student Engagement
- SART/SARB
- Case management support
- Connect with community leaders to support family engagement (e.g., non-profits, faith-based orgs)
- Connect with Health Services, CPS, foster care, etc. as appropriate
- Request police welfare check if unable to locate child
- Teachers call guardians to follow up on students approaching CA
- Admin meets with CA student to problem-solve attendance
- Positive, trust-building SST or SART to aid attendance barriers and motivators
- School attendance letters with attendance summary
- District attendance letters to truant students and their guardians (letters 1, 2, and 3)
- Home visit if missing 3 consecutive days with no contact
- Early PTHV for all students CA previous year
- Welcoming school environment reflecting family/child school audit
- Staff cultural humility training
- Positive feedback to caretakers
- Attendance clerk/family liaison calls for unexcused abs, >2day abs
- Public attendance recognition
- Attendance policy and tips in Parent Handbook, Newsletters in key languages
- PTHV priority for incoming K, 1st, 7th, 9th, 12th graders and incoming transfers
- Transfer family welcome basket (attendance promotion resources)
- School-wide "Every Day Counts" video/art contest & exhibit

### Social-Emotional Learning/Relationships
- Connect with counseling if needed
- Connect with skilled mentor, OST activity
- Continuous monitoring of CA students in person (check/connect, City Year)
- Restorative justice to focus on repair of social/emotional relationships harmed
- SSTs/IEPs include SEL focus
- Explore classroom change if teacher fit is an issue
- Use of mentors, special time with staff to support socially isolated CA students during lunch/recess
- SEL curriculum & assemblies
- School climate assessment
- Student leadership in climate review/planning
- Student ombudsman that students can meet with for support in dealing with challenging adult relationships at school
- Organized recess/lunch time activities for those who want to participate
- PBIS efforts to create positive environments to learn, play, and communicate:
  - Cafeteria and playground rules, activities foster welcoming environment
  - Friendship days, incentives for caring behavior
  - Volunteer tutors
  - Parent-teacher conferences to review student strengths and areas for improvement
  - Clear instructions to students/family on how to make up work if absent
  - General provision of basic resources:
    - Pencils, erasers, etc.
    - Clothes closet
    - Free and reduced price meals
    - Walking school bus

### Mental/Physical Health
- Student/family assisted to contact community resources; community resources asked to reach out
- Individual support teams/plans for student referrals
- Group counseling/support groups
- Individual check-in program
- Coordinated student referral process/progress monitoring
- School-based basic health services
- Community-building/anti-bullying focus with all
- All staff trained to id signs of mental health issues, mental health first aid
- Parents get multilingual info on when ill students should stay home
- Health insurance sign up fair
- Hand-washing program
- Healthy food options
- Student connected with tutor, other academic support needed; tutor monitors, checks in
- Assessment of Resources:
  - Social worker and/or SSC Coordinator inquiring about housing, food, transportation needs

### Attendance/Intervention Monitoring
- Attendance clerk alerts designated staff of students with frequent absences, tardies, and/or re-admits
- In prep for support team meetings, generate CA list highlighting students CA in previous month(s) as well
- At monthly Student Support Team meeting: 1) review current list of CA/approaching CA and compare to previous month; 2) triage each student for intervention/prevention, 3) document intervention plan, and 4) monitor intervention efficacy
- Use SST or other forms of check in to gather additional information on attendance barriers/motivators
- Identify in summer incoming and rising students with poor attendance to inform special outreach prior to/early in school year
- School regularly reviews attendance promotion strategy, all school staff trained in roles/use of SIS, held accountable for accurate use
- School staff welcome/connect with kids/families each day
- Daily attendance monitoring & strategy for school outreach to absentee
- Check attendance of incoming transfer students to id support needs
- Designated staff generates monthly CA list
- Designated staff share CA data with Admin, teachers and Student Support Team monthly
- Use data system to track attendance rates and assigned interventions and assess for sub-population patterns

### Positive Behavioral Supports/Restor. Justice
- Connect with counseling if needed; assess for connection with mentor and/or OST activity… reach out and request attendance promotion support if these exist, if not facilitate connection
- Attendance recognition
- Tier 2: Strategic
  - Tier 3: Intensive
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  - Restorative practices (healing circles and peer conflict mediation) are held to address root causes of behavior problems
  - Recognition for meeting attendance goals (e.g., $ for use at school store)
  - CA student academics assessed: SST/IEP scheduled if needed. All SST or IEP meetings include attendance goal in their plans
  - Travel packets prepped for student independent study if traveling to Mexico for winter break

### Academic Support
- Tier 1: Universal
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### Basic Needs
- Bus passes
- Food gift cards
- Alarm clocks
- Facilities/Projects/Programs/Services
  - Friendship days, incentives
  - Cafeteria and playground environments to learn, play, and communicate:
    - Alarm clocks
    - Food gift cards
    - Bus passes
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