

Human Resources Systems Series 2023-2024

Overview

This professional series is designed for Human Resources Directors to ensure their systems are:

- established and designed to avoid dispute and confrontation
- implemented with fidelity district-wide
- assessed for needed adjustments frequently
- aligned with district priorities

Each 60-minute session is intended to provide participants with a general overview of system design needs, additional information to consider including or updating in current systems, and checklists to assess alignment. The goal of this series is to ensure that the current HR systems are efficient and effective.

Format

All sessions are offered virtually via Zoom from 9:00 - 10:00AM. Educators may sign up for sessions independently or the entire series.

Registration and Payment Information

This series is free of charge to all participants; however, registration is required in advance in order to receive the Zoom link.

Date	Topic
Sept 25, 2023	Recruitment - branding, finding candidates, social media, public image, etc.
Oct 23, 2023	Hiring Processes - interview processes, district needs, reference checks, etc.
Nov 20, 2023	Onboarding/Orientation - above and beyond the Opening Meeting
Dec 18, 2023	Retention - engagement, rewards and recognition, professional learning, etc.
Jan 22, 2024	Planning Ahead - preparing for next year, training teams, etc.
Feb 26, 2024	Classified Staff and Substitutes - creating or expanding systems
Apr 15, 2024	Grow Your Own - establishing a GYO program for students and adults
REGISTER HERE! or scan the QR code below	

Contact Information/Questions?

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If you are interested in customizable support and facilitation options to establish or improve upon HR systems for your district, please contact Gretchen Lawn or access the flyer [linked here](#).