

# OTES Evaluator Training 2025



This course serves as the required training that is necessary to become an OTES credentialed evaluator. After successful completion of the course, participants will receive access to the credentialing assessment through Insight Advance.

## Who is this training for?

- All educators who will be conducting teacher evaluations must take this course and pass the credentialing assessment.

In-Person Training (this is the recommended option for all educators)			Virtual Training
<ul style="list-style-type: none"> <li>• All in-person trainings will occur at the ESC of Northeast Ohio, 6393 Oak Tree Blvd, Independence, Ohio 44131</li> <li>• Sessions will be held from 8:30AM – 3:30PM with a 1-hour break for lunch (on your own)</li> <li>• Daily registration begins at 8:00AM</li> <li>• OTES Training is 3-full days; educators must attend all 3 days to meet attendance requirements (18 contact hours)</li> <li>• Cost: \$200</li> <li>• Course materials will be provided in print</li> </ul>			<ul style="list-style-type: none"> <li>• This virtual offering is conducted via Zoom</li> <li>• Participants must have good working knowledge of all Google Applications as the materials and assignments will be completed digitally via Google</li> <li>• Sessions will be held from 8:00AM - 3:00PM with a 1-hour lunch break</li> <li>• Participants must be actively involved and have cameras on throughout</li> <li>• OTES Training is 3-full days; educators must attend all 3 days in their entirety to meet attendance requirements</li> <li>• Cost: \$175</li> <li>• Course materials will be provided in a digital format</li> </ul>
In-Person Training Dates			Virtual Training Dates
June 24 - 26	July 29 - 31	August 12 - 14	September 29, October 1, October 3
September 9 - 11	October 14 - 16		

## Registration & Payment Information

- Registration for all OTES Evaluation trainings can be found in STARS by accessing the [OH|ID portal](#)
- Search by: Event Name: **OTES** and Event Sponsor/Owner: **ESC of Northeast Ohio**. Be sure to edit the date range if necessary.
- Checks or Purchase Orders can be sent to: Attn: Treasurer's Office, ESC of Northeast Ohio, 6393 Oak Tree Blvd South, Independence, Ohio 44131; Subject line: OTES Credentialing

Please contact Gretchen Lawn at [gretchen.lawn@escneo.org](mailto:gretchen.lawn@escneo.org) with questions. Participants will receive a welcome email containing course instructions approximately one week prior to training.

The ESC of Northeast Ohio may cancel sessions due to low enrollment.