

***Educational Service Center of Cuyahoga County  
Essex Place – 6393 Oak Tree Blvd., Independence, Ohio 44131***

***MINUTES OF REGULAR MEETING – Thursday, May 25, 2017***

The Pledge of Allegiance was recited and the meeting was called to order at 8:36 a.m.

**Roll Call -**

Present – Christine Krol, Frank Mahnic, Anton Hocevar, Carol Fortlage, Anthony Miceli

Administration Present - Bob Mengerink, Bruce Basalla, Steve Rogaski, Jennifer Dodd

**Public Participation** - There was none.

**Resolution #2017-05-01 - Approve the Agenda**

Motion: Carol Fortlage; seconded Frank Mahnic

Ayes: Carol Fortlage, Frank Mahnic, Anton Hocevar, Christine Krol, Anthony Miceli  
***Motion carried unanimously***

**Resolution #2017-05-02 – Accept the April 2017 Financial Statements**

**Be It Resolved** that the Governing Board of the ESC hereby accepts the Treasurer's Financial Statements for the month of April 2017 that includes the following reports: General Fund Analysis Report, Financial Report by Fund, and Bank Reconciliation, Schedule of Investments, Amortization Schedule and Schedule of Fixed Assets.

Motion: Frank Mahnic; seconded by Anton Hocevar

Ayes: Frank Mahnic, Anton Hocevar, Carol Fortlage, Christine Krol, Anthony Miceli  
***Motion carried unanimously***

**Resolution #2017-05-03 – Accept the March 2017 Check Register**

**Be It Resolved** that the Governing Board of the ESC hereby accepts the Check Register for the month of March 2017.

Motion: Carol Fortlage; seconded by Christine Krol

Ayes: Carol Fortlage, Christine Krol, Anthony Miceli

Nays: Anton Hocevar, Frank Mahnic  
***Motion passed 3-2***

**Resolution #2017-05-04 – Accept the April 2017 Check Register**

**Be It Resolved** that the Governing Board of the ESC hereby accepts the Check Register for the month of April 2017.

Motion: Carol Fortlage; seconded by Christine Krol

Ayes: Carol Fortlage, Christine Krol, Anthony Miceli

Nays: Anton Hocevar, Frank Mahnic

**Motion passed 3-2**

**The Treasurer told the Governing Board that by the upcoming Friday they would be receiving the expiring contracts that would be included in their June board packet for renewal.**

**Resolution #2017-05-05 - Approve Reduction in Force (RIF) for Classified Employees**

**Be it Resolved** that the Governing Board of the ESC shall reduce in force within the ranks of non-teaching (classified) staff, through suspension of their employment contract(s) for financial conditions pursuant to Section 3319.172 of the Ohio Revised Code as determined by the Superintendent. The Treasurer is directed to give written notice of this action not later than May 31, 2017.

Johnita Hughes: Educational Aide: Shaker Heights City Schools

Motion: Frank Mahnic; seconded Christine Krol

Ayes: Frank Mahnic, Christine Krol, Anton Hocevar, Carol Fortlage, Anthony Miceli

***Motion carried unanimously***

**Resolution #2017-05-06 - Approve Reduction in Force (RIF) for Certified Employees**

**Be it Resolved** that the Governing Board of the ESC shall reduce in force within the ranks of non-teaching (certified) staff, through suspension of their employment contract(s) for financial conditions pursuant to Section 3319.17 of the Ohio Revised Code as determined by the Superintendent. The Treasurer is directed to give written notice of this action no later than May 31, 2017.

- Caitlyn Metheny: Trainer: Project Aware
- Helga Dimitrov: Speech and Language Pathologist: Shaker Heights Schools
- Ashlie Carpenter: Intervention Specialist: Happy Day School
- Anne Busch: Guidance Counselor: Mentor Schools
- Lisa Matthies: Guidance Counselor: Mentor Schools

Motion: Carol Fortlage; seconded Frank Mahnic

Ayes: Carol Fortlage, Frank Mahnic, Anton Hocevar, Christine Krol, Anthony Miceli

***Motion carried unanimously***

**Resolution #2017-05-07 - Approve Medical Plan Design options and rates for Medical, Dental, Vision and Life Insurance Coverage for 2017-2018**

**Be it Resolved** that the Governing Board of the ESC shall approve the following rates for medical coverage with Cigna PPO and Cigna HSA and MetroHealth HMO, Met Life Dental and Life Insurance and Anthem Vision Coverage for eligible employees for the 2017-2018 school year.

| <b>Medical Coverage:</b>                                       | FY2016-2017  | FY2017-2018 |
|--|--------------|-------------|
| Cigna PPO - Employee Monthly                                   | \$782.58     | \$782.58    |
| Cigna PPO - Employee+Spouse Monthly                            | 1,565.16     | 1,565.16    |
| Cigna PPO - Employee +Child(ren) Monthly                       | 1,486.91     | 1,486.91    |
| Cigna PPO - Family Monthly                                     | 2,316.44     | 2,316.44    |
|  |              |             |
| Cigna HSA \$2,000 Deductible - Employee Monthly                | \$776.80     | \$776.80    |
| Cigna HSA \$2,000 Deductible - Employee+Spouse Monthly         | 1,553.60     | 1,553.60    |
| Cigna HSA \$2,000 Deductible - Employee +Child(ren) Monthly    | 1,475.92     | 1,475.92    |
| Cigna HSA \$2,000 Deductible - Family Monthly                  | 2,299.33     | 2,299.33    |
|  |              |             |
| Cigna HSA \$6,350 Deductible - Employee Monthly                | \$618.25     | \$618.25    |
| Cigna HSA – Employee + Spouse Month                            | 1,236.51     | 1,236.51    |
| Cigna HSA \$12,700 Deductible - Employee +Child(ren) Monthly   | 1,174.68     | 1,174.68    |
| Cigna HSA-Family Monthly                                       | 1,830.03     | 1,830.03    |
|  |              |             |
|  | Metro-Select |             |
| MetroHealth Select - Employee Monthly                          | \$582.63     | \$582.63    |
| MetroHealth Select - Employee + Spouse Monthly                 | 1,165.25     | 1,165.25    |
| MetroHealth Select - Employee+Child(ren) Monthly               | 1,048.72     | 1,048.72    |
| MetroHealth Select - Family Monthly                            | 1,747.87     | 1,747.87    |
|  |              |             |
| <b>Dental Coverage:</b>  |              |             |
| MetLife - Employee Monthly                                     | \$32.85      | \$32.85     |
| MetLife - Employee+Spouse Monthly                              | 62.78        | 62.78       |
| MetLife - Employee +Child(ren) Monthly                         | 72.23        | 72.23       |
| MetLife - Family Monthly                                       | 104.91       | 104.91      |
|  |              |             |
| <b>Vision Coverage:</b>  |              |             |
| Anthem Blue View Vision - Employee Monthly                     | \$6.36       | \$6.36      |
| Anthem Blue View Vision - Employee+Spouse Monthly              | 11.12        | 11.12       |
| Anthem Blue View Vision - Employee+Child(ren) Monthly          | 12.08        | 12.08       |
| Anthem Blue View Vision - Family Monthly                       | 18.43        | 18.43       |
|  |              |             |
| <b>MetLife Life Insurance:</b> (No Rate Increase in 2015-2016) |              |             |
| Basic Life/per \$1,000   | 0.090        | 0.090       |
| AD&D/per \$1,000   | 0.015        | 0.015       |

Motion: Frank Mahnic; seconded Anton Hocevar

Ayes: Frank Mahnic, Anton Hocevar, Christine Krol, Carol Fortlage, Anthony Miceli  
*Motion carried unanimously*

**Resolution #2017-05-08 - Approve First Stop Health Telemedicine Services Agreement**

**Be it Resolved** that the Governing Board of the ESC approve a one- year contract with First Stop Health beginning on July 1, 2017, for Telemedicine Services for employees, spouses and children covered by the CIGNA and MetroHealth Select medical plans through the ESC of Cuyahoga County at a cost range of \$1.95- \$5.45 per employee per month with a cost savings guarantee provision.

Motion: Anton Hocevar; seconded Christine Krol

Ayes: Anton Hocevar, Christine Krol, Frank Mahnic, Carol Fortlage, Anthony Miceli  
*Motion carried unanimously*

**Resolution #2017-05-09 - Approve Contract with Portage Physical Therapists, Inc.**

**Be it Resolved** that the Governing Board of the ESC approve a one-year contract with Portage Physical Therapists, Inc. beginning July 1, 2017, to provide physical and occupational therapists for the Happy Day Program and school districts in Portage County for the 2017-2018 school year as needed with costs billed to Portage County districts based on utilization.

Motion: Anton Hocevar; seconded Christine Krol

Ayes: Anton Hocevar, Christine Krol, Frank Mahnic, Carol Fortlage, Anthony Miceli  
*Motion carried unanimously*

**Resolution #2017-05-10 - Approve Geauga County Board of Developmental Disabilities**

**Be it Resolved** that the Governing Board of the ESC approve a one-year agreement with the Geauga County Board of DD beginning June 1, 2017, at a cost of \$37,860 for the lease of space at Metzenbaum Center for classroom and offices used by Rose-Mary Center staff and children

Motion: Christine Krol; seconded Anton Hocevar

Ayes: Christine Krol, Anton Hocevar, Frank Mahnic, Carol Fortlage, Anthony Miceli  
*Motion carried unanimously*

**Resolution#2017-05-11 - Approve Willis Towers Watson Contract**

**Be it Resolved** that the Governing Board of the ESC approve a one-year contract with Willis Towers Watson beginning July 1, 2017 at a cost of \$55,000.

Motion: Anton Hocevar; seconded Carol Fortlage

Ayes: Anton Hocevar, Carol Fortlage, Frank Mahnic, Christine Krol

Nay: Anthony Miceli

*Motion passed 4-1***Resolution #2017-05-12 - Approve ESC Central Office Staff Position**

**Be it Resolved** that the Governing Board of the ESC shall approve the following additional ESC Central Office position as recommended by the Superintendent.

- Special Projects Consultant

Motion: Christine Krol; seconded Frank Mahnic

Ayes: Christine Krol, Frank Mahnic, Anton Hocevar, Carol Fortlage, Anthony Miceli

***Motion carried unanimously***

**Resolution #2017-05-13 - Approve Consent Agenda as amended**

**Be It Resolved** that the Governing Board of the ESC approves the Consent Agenda with the following items:

- a. Minutes of April 20, 2017 Regular Meeting
- b. 2017-2018 Achievement Center Program Agreement
- c. 2017-2018 PEP Program Agreement
- d. Inter-district Agreements
- f. List of New Teacher Substitutes – North Coast Shared Service Alliance
- g. 2017-2018 Salary Schedule; 2% increase
- h. 2017-2018 Salary Ranges; 2% increase
- j. EASE at Work Agreement: The Centers for Family and Children

Motion: Frank Mahnic; seconded Anton Hocevar

Ayes: Frank Mahnic, Anton Hocevar, Christine Krol, Carol Fortlage, Anthony Miceli

***Motion carried unanimously***

**Resolution #2017-05-13.1 - Approve Expenses for Board Member serving as OSBA Officers, Trustees, and Committee Members**

**Be It Resolved** that the Governing Board of the ESC authorizes OSBA to reimburse Anton Hocevar for travel expenses that occur as a part of his membership on the NE Ohio Regional Committee for the period January 1, 2017 through December 1, 2017, at the reimbursement level indicated in the ESC governing board policy, or the OSBA reimbursement rate, whichever is lower.

Motion: Anton Hocevar; seconded Carol Fortlage

Ayes: Carol Fortlage, Frank Mahnic, Christine Krol, Anthony Miceli

Abstain: Anton Hocevar

***Motion carried unanimously***

**Resolution #2017-05-13.2 - Approve List of Personnel Changes as corrected**

**Be it Resolved** that the Governing Board of the ESC approves the recommended list of personnel changes as corrected. (e)

Motion: Anton Hocevar; seconded by Frank Mahnic

Ayes: Anton Hocevar, Frank Mahnic, Christine Krol, Carol Fortlage, Anthony Miceli  
***Motion carried unanimously***

**Resolution #2017-05-13.3 - Approve 2017-2018 Salaries for ESC Internal Staff and SST-3 Staff as corrected. (i)**

**Be it Resolved** that the Governing Board of the ESC approves the recommended 2017-2018 salaries ESC staff and the SST-3 staff as corrected.

Motion: Frank Mahnic; seconded by Anton Hocevar

Ayes: Frank Mahnic, Anton Hocevar, Christine Krol, Carol Fortlage, Anthony Miceli  
***Motion carried unanimously***

***Liaison Reports***

Mrs. Fortlage attended the PEP Rally for Kids & the Disabilities Banquet. She also reported on items from the Tech Committee including the LEAD Conference to be held in Strongsville, the replaced podium laptops and the plan to replace the laptops in the C.O.W.S. over the summer. Lastly Mrs. Fortlage updated the Governing Board that she did a presentation on 1Password at the Tech Committee.

Mr. Hocevar reported that he presented the Humanitarian award at Richmond Heights MS. He also reported that in the Facilities Committee there was a decision to not bring a new proposal to the board for a front desk on the first floor.

Dr. Krol reported that she also attended the PEP Rally for Kids with a presentation on UN Goals for Global Sustainable Development and the Tech committee. She reported that the Munis update included the fact that two districts were in the next phase. She also told Dr. Mengerink that he did a great job at the Chamber's "State of the Schools" luncheon. Lastly, she reported that she worked at a booth at the ESC's Wellness Fair for the Cleveland Hiking Club and she did a presentation at Warrensville CSD for the after school students with a Cuyahoga Valley National Park Ranger.

Mr. Mahnic stated that the Chamber luncheon was good. He also provided a status update on the consideration by the City of Newburgh Heights to join the territory of the Cuyahoga Heights School District.

Mr. Miceli reported that he also attended the PEP Rally for Kid's and the ESC's Wellness Fair. He complimented the staff who helped with the event. He awarded the Humanitarian award at Richmond Hts HS. Lastly, he reported that the City of Richmond Heights and the Richmond Heights School District are looking at the possibility of a Bond Issue to develop a shared facility that would include other partners.

**Future Agenda Items**

- Online Community Schools
- Sub Payroll Program

**Resolution #2017-05-14 Adjournment at 10:48 a.m.**

Motion: Carol Fortlage; seconded by Anthony Miceli

Ayes: Carol Fortlage, Anthony Miceli, Anton Hocevar, Frank Mahnic, Christine Krol  
*Motion carried unanimously*

**Dates to Remember**

Rosemary Center Graduation, June 2<sup>nd</sup> @ 1:30p.m.

**Next Regular Board Meeting**

**June 29, 2017@ 6:30 p.m.- ESC Offices Room "F"**

Minutes submitted by Bruce Basalla, Treasurer

Minutes approved June 29, 2017



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President



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Treasurer