

*Educational Service Center of Cuyahoga County  
Essex Place – 6393 Oak Tree Blvd., Independence, Ohio 44131*

**MINUTES OF REGULAR MEETING – Thursday, July 27, 2017**

The Pledge of Allegiance was recited and the meeting was called to order at 6:31 p.m.

**Roll Call -**

Present – Christine Krol, Frank Mahnic, Anton Hocevar, Carol Fortlage, Anthony Miceli

Administration Present - Bob Mengerink, Bruce Basalla, Steve Rogaski, Jennifer Dodd

**Public Participation -** There was none.

**Resolution #2017-07-01 - Approve the Agenda**

Motion: Anton Hocevar; seconded Carol Fortlage

Ayes: Frank Mahnic, Carol Fortlage, Anton Hocevar, Christine Krol, Anthony Miceli

*Motion carried unanimously*

**Public Hearing: Regarding Future Re-employment of Retiring Administrative Employees**

**Resolution #2017-07-02 - Motion to close Public Hearing**

Motion: Anton Hocevar; seconded Frank Mahnic

Ayes: Anton Hocevar, Carol Fortlage, Frank Mahnic, Christine Krol, Anthony Miceli

*Motion carried unanimously*

**Resolution #2017-07-03 - Accept the June 2017 Financial Statements**

**Be It Resolved** that the Governing Board of the ESC hereby accepts the Treasurer's Financial Statements for the month of June 2017 that includes the following reports: General Fund Analysis Report, Financial Report by Fund, and Bank Reconciliation, Schedule of Investments, Amortization Schedule and Schedule of Fixed Assets.

Motion: Frank Mahnic; seconded by Carol Fortlage

Ayes: Frank Mahnic, Carol Fortlage, Anton Hocevar, Christine Krol, Anthony Miceli

*Motion carried unanimously*

**Resolution #2017-07-04 – Accept the June 2017 Check Register**

**Be It Resolved** that the Governing Board of the ESC hereby accepts the Check Register for the month of June 2017.

Motion: Carol Fortlage; seconded by Christine Krol

Ayes: Carol Fortlage, Christine Krol, Anthony Miceli

Nays: Anton Hocevar, Frank Mahnic

***Motion passed 3-2***

The Treasurer summarized the information reviewed at the Finance Committee meeting held on July 25, 2017, which included the Ohio Online Program, the Substitute Payroll Program, the revenue and expenditures of the Essex Building and the ESC's General Operating funds.

**Resolution #2017-07-05 - Re-employment of John Seseek under a Classified employment contract for the period of July 31, 2017 through June 30, 2018**

**Be It Resolved** that the Governing Board of the ESC of Cuyahoga County has complied with the notice and meeting requirements mandated by Ohio Revised Code 3309.345 and conducted a public hearing on June 29, 2017 hereby approves the re-employment of John Seseek and approve the Classified 240 day employment contract effective dates July 31, 2017 through June 30, 2018 at a salary of \$101,905.06.

Motion: Frank Mahnic; seconded Anton Hocevar

Ayes: Frank Mahnic, Anton Hocevar, Carol Fortlage, Christine Krol, Anthony Miceli

***Motion carried unanimously***

**Resolution #2017-07-06 - Approve Reduction in Force (RIF) for Classified Employees**

**Be It Resolved** that the Governing Board of the ESC shall reduce in force within the ranks of non-teaching (classified) staff, through the suspension of their employment contract(s) for financial conditions pursuant to Section 3319.172 of the Ohio Revised Code as determined by the Superintendent. The Treasurer is directed to give written notice of this action not later than July 31, 2017.

- Juan Barreto: Student Advocate: Schnee Learning Center
- Rozelynn Chapman: Administrative Assistant: Schnee Learning Center
- Anglea Deighen: Student Advocate: Schnee Learning Center
- Cynthia Kiehl: Administrative Assistant: Schnee Learning Center

Motion: Christine Krol; seconded Frank Mahnic

Ayes: Christine Krol, Frank Mahnic, Anton Hocevar, Carol Fortlage, Anthony Miceli

***Motion carried unanimously***

**Resolution #2017-07-07 - Approve Reduction in Force (RIF) for Certified Employees**

**Be It Resolved** that the Governing Board of the ESC shall reduce in force within the ranks of a teaching (certified) staff, through the suspension of their employment contract(s) for financial conditions pursuant to Section 3319.17 of the Ohio Revised Code as determined by the Superintendent. The Treasurer is directed to give written notice of this action not later than July, 31, 2017.

- Nicole Alexander: Math Teacher: Schnee Learning Center
- James Dudones: Science Teacher: Schnee Learning Center
- Jasmine Finch: Counselor: Schnee Learning Center
- Carrie Lee: ELA Teacher: Schnee Learning Center
- Andrew Pifel: Social Studies Teacher: Schnee Learning Center
- Jennifer Tirley: Intervention Specialist: Schnee Learning Center
- Daryl Witmer: Psychologist: Schnee Learning Center

Motion: Carol Fortlage; seconded by Christine Krol

Ayes: Carol Fortlage, Christine Krol, Anton Hocevar, Frank Mahnic, Anthony Miceli  
***Motion carried unanimously***

#### **Resolution #2017-07-08 - Approve Reduction in Force (RIF) for Administrative Employee**

**Be It Resolved** that the Governing Board of the ESC shall reduce in force within the ranks of the administrative staff, through the suspension of their 2017-2018 employment contract (s) for financial conditions pursuant to Section 3319.171 of the Ohio Revised Code as determined by the Superintendent. The Treasurer is directed to give written notice of this action not later than July 31, 2017.

- Cameron Lazar: Director: Schnee Learning Center

Motion: Carol Fortlage; seconded by Christine Krol

Ayes: Carol Fortlage, Christine Krol, Anton Hocevar, Frank Mahnic, Anthony Miceli  
***Motion carried unanimously***

#### **Resolution #2017-07-09 - Approve the Cooperative Agreement with Hattie Larlham Care Group (HLCG)**

**Be It Resolved** that the Governing Board of the ESC approve approves the contract with Hattie Larlham Care Group in the annual amount of \$53,166.36 for facility use and support services for the 2017-2018 calendar year.

Motion: Christine Krol; seconded Anton Hocevar

Ayes: Christine Krol, Anton Hocevar, Frank Mahnic, Carol Fortlage, Anthony Miceli  
***Motion carried unanimously***

#### **Resolution #2017-07-10 - Approve Governing Board Policies**

**Be It Resolved** that the Governing Board of the ESC of Cuyahoga County to adopt the following Governing Board Policy with revised version:

- Purchases: FO-02
- Public Records: FO-10
- Records Commission: FO-11

- Evaluation of Administrators: HR-21
- Evaluation of Teachers: HR-23

Motion: Carol Fortlage; seconded by Christine Krol

Ayes: Carol Fortlage, Christine Krol, Anton Hocevar, Frank Mahnic, Anthony Miceli  
***Motion carried unanimously***

#### **Resolution #2017-07-11 - Approve Governing Board Policies**

**Be It Resolved** that the Governing Board of the ESC of Cuyahoga County to adopt the following new Governing Board Policies:

- HIPPA Privacy
- Uniform Federal Grant Guidance

Motion: Carol Fortlage; seconded by Christine Krol

Ayes: Carol Fortlage, Christine Krol, Anton Hocevar, Frank Mahnic, Anthony Miceli  
***Motion carried unanimously***

#### **Resolution #2017-07-11.1 - Approve USI Lease Agreement Addendum**

**Be It Resolved** that the Governing Board of the ESC of Cuyahoga County approve the addendum to the USI Lease Agreement, effective August 15, 2017, for USI to lease an additional 1,744 square foot of rentable space on a month-to-month basis at the same cost per square footage as set forth in Section 3 of the Lease with any tenant improvements approved by the ESC of Cuyahoga County and paid for in their entirety by USI Insurance.

Motion: Anton Hocevar; seconded by Carol Fortlage

Ayes: Anton Hocevar, Carol Fortlage, Christine Krol, Frank Mahnic, Anthony Miceli  
***Motion carried unanimously***

Dr. Mengerink reviewed his progress on his goals and objectives. He also updated the Governing Board on meetings that he attended earlier that day. These meetings included the Education and Poverty Task Force organized by House Representative Bob Cupp and the Jennings Foundation Annual Retreat, which included a presentation by Paolo DeMaria, the State Superintendent.

#### **Resolution #2017-07-12 - Approve Consent Agenda**

**Be It Resolved** that the Governing Board of the ESC approves the Consent Agenda with the following items:

- Minutes of June 29, 2017 Regular Meeting
- List of Personnel Changes
- Local Bus Drivers
- OSBA Service Agreement for the ESC Leadership Academy

Motion: Carol Fortlage; seconded by Christine Krol

Ayes: Carol Fortlage, Christine Krol, Anton Hocevar, Frank Mahnic, Anthony Miceli

*Motion carried unanimously*

**Resolution #2017-07-13 - Approve the OSBA 2017-2018 Treasurers' Clinics and the OSBA Budget Analysis and Discussion Workshop**

**Be It Resolved** that the Governing Board of the ESC approves the 2017-2018 OSBA Treasurers' Clinics being held on various dates and locations listed below and the Budget Analysis & Discussion Workshop held on August 14<sup>th</sup> in Columbus, Ohio, as approved training programs for board compensation.

- September 15, Hilton Garden Inn Dayton South, Miamisburg
- September 26, Northeast Ohio Medical University, Rootstown
- September 28, Hilton Garden Inn, Findlay
- October 3, Ohio University Inn and Conference Center, Athens
- October 5, Kent State University Tuscarawas, New Philadelphia
- October 10, OSBA Office, Columbus

Motion: Anton Hocevar; seconded by Carol Fortlage

Ayes: Anton Hocevar, Carol Fortlage, Christine Krol, Frank Mahnic, Anthony Miceli

*Motion carried unanimously*

**Resolution #2017-07-14 – Executive Session**

**Be It Resolved** that the Governing Board of the ESC enters into Executive Session for the purpose of discussing: 1) employment and 2) compensation of employees of the board per ORC 121.22(G).

Motion: Anthony Miceli; seconded by Frank Mahnic

Ayes: Anthony Miceli, Frank Mahnic, Anton Hocevar, Carol Fortlage, Christine Krol,

*Motion carried unanimously*

Time Enter: 8:08P.M.

Time Reconvened: 9:05P.M.

***Mr. Mahnic left the meeting @ 9:06P.M.***

**Board Liaison Reports**

Dr. Krol reported that the Policy Committee had met and the resolutions approved this evening were a result of the Policy Committee meeting.

Mr. Miceli reported that Richmond Hts was discussing a combination levy for Operating and Permanent Improvement.

**Future Agenda Items**

- Online Community Schools

**Resolution #2017-07-15 Adjournment at 9:14 p.m.**

Motion: Christine Krol; seconded by Carol Fortlage

Ayes: Christine Krol, Carol Fortlage, Anton Hocevar, Anthony Miceli  
*Motion carried unanimously*

**NEXT REGULAR BOARD MEETING**  
**Thursday, August 31, 2017 @ 8:30 a.m.- ESC Offices Room “F”**

*OSBA Capital Conference – November 12-14, 2017, Columbus, Ohio*  
*AESA – November 30-December 2, 2017, San Antonio, Texas*  
*NSBA – April 7-9, 2018, San Antonio, Texas*

Minutes submitted by Bruce Basalla, Treasurer

Minutes approved 8/31/2017



President



Treasurer